



INDIAN SCHOOL MUSCAT
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ISM/PRN/002/2020-21

06th April 2020

CIRCULAR TO PARENTS OF CLASS VIII REGARDING ONLINE LIVE CLASSES

Dear Parent,

At this time of unusual difficulty, it is mandatory for all of us to obey the guidelines given by the local authorities in combatting the situation and thus taking the precautions for our safety.

For the benefit of the students, the School is considering to conduct online live classes for the Students of Class VIII through the Google Classroom platform. The online **live** classes will be conducted only on specific subjects i.e. Mathematics, Science and Social Studies. These online classes will be conducted on a regular basis from Sunday to Thursday from **8:30 am to 10:00 am** starting from **April 9, 2020**. Only two subjects will be held on a day with a duration of 45 minutes per subject. The teaching will be held for 30 minutes followed by 15 minutes of question answers. You are requested to follow the guidelines to view these online classes.

Procedure to access these classes:

- The students of class VIII are required to open the gmail.com. (mail.google.com). The user name is GRNumber@ismoman.com (Eg: 43210@ismoman.com) and the **password is 12345678** for the first login. You need to change the password immediately after the first login.
- You will need to access this email ID for joining the Google Classroom and thereafter, for joining the online live classes (*join hangouts meet: meet.google.com/*)
- These live classes will also be recorded and uploaded in the Google classroom for further viewing and revision
- Every time when a teacher posts an assignment / quiz in the Google classroom, an intimation will be sent to this email id for the students to check and do it imperatively.
- You will also be able to view short videos lessons / assignments /quiz from other subjects i.e. English, Hindi, French, Malayalam, Arabic and Sanskrit. The students are required to view them.
- All the live classes, assignments, tests posted by the teachers can be accessed only through this email ID.
- **A demo video and tutorial (how to access live teaching, how to access assignments etc.) will be sent to this email id. You may check it and get acquainted with the Google classroom so that it becomes easier for you to access it from April 9, 2020.**
- You may download NCERT text books in Mathematics, Science and Social Studies from NCERT website: <http://ncert.nic.in/textbook/textbook.htm>

The students are instructed to be cautious while using this platform as it is meant only for academic teaching-learning. They are strictly advised not to use the chat box for passing any personal/private message. Stringent action will be initiated against those who violate this.

As this initiative is taken up for the first time, it is possible that things might not work as desired due to various factors. However, we would request all to be patient and we seek the cooperation of every Student and Parent to use the facility provided to the best. **If you have any query, you may contact the respective class teacher or write a mail to onlineclass.middle@ismoman.com**

With warm regards,

Dr Rajeev Kumar Chauhan

Principal